



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
EUROPE REGION
UNIT 29353, BOX 200
APO AE 09014

JAN 4 2007

IMEU-ZA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Housing Assignment Policy Guidance

1. Reference:

a. Memorandum, IMEU-PWD-H, dated 2 Sep 05, subject: Voluntary Assignment to Family Housing.

b. AE Supplement to AR 210-50, Housing Management.

2. The Army's military pay account (MPA) is currently over \$1 billion short and this situation requires actions to conserve available funding and to maximize occupancy of on post housing. In addition, the leadership desires to maximize the investments that have been made in housing improvements, community support, and security enhancements.

3. Garrisons are to strictly follow the guidance contained in paragraph 3-13, AR 210-50, Mandatory Assignment (foreign areas only). This is a change to the policy as outlined in reference a, above. This guidance structures a requirement to assign military families to available on-post housing. Only when adequate housing cannot be provided within a reasonable period (thirty days) may service members be permitted to seek private rental housing on the economy.

4. This guidance will be incorporated into AE Supplement 1 to AR 210-50.

5. The IMCOM Europe Region POC is Mr. Kenneth Day, Chief, Housing Operations Team, DSN 370-7211.

Encl


RUSSELL B. HALL
Director

IMEU-ZA

SUBJECT: Housing Management Policy Guidance

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3-12. Substandard housing assignment

Personnel will not be mandatorily assigned substandard housing except for reasons of military necessity. Separate waiting lists will be maintained and assignment procedures will be as stated for adequate housing. Assignment to and/or application for substandard housing does not preclude soldiers from applying for adequate housing (chap 4, sec III).

3-13. Mandatory assignment (foreign areas only)

The garrison commander may mandatorily assign adequate housing if necessary to maintain maximum occupancy. The following conditions apply:

- a. Personnel will not be mandatorily assigned until all volunteer families, regardless of rank, are assigned.
- b. Personnel will be mandatorily assigned only to housing adequate for their grade and bedroom requirement except in cases of military necessity.
- c. Garrison commanders will consider assignment of all personnel listed in table 3-3 before implementing mandatory assignment procedures.
- d. Soldiers will be informed of housing availability and the possibility of mandatory assignments before or upon application for FH. A DD Form 1747 may be used for this purpose. Soldiers who have been notified in writing that housing would not be mandatorily assigned will not be required to move on post, regardless of subsequent changes in housing availability.
- e. Mandatory assignment will not be made if—
 - (1) Soldier has less than one year's duty time remaining at the installation.
 - (2) Such assignment would cause extreme hardship.
- f. Personnel who make commitments for community housing after receipt of PCS orders without first reporting to the housing office may be mandatorily assigned.
- g. If a soldier refuses to occupy Government housing, he or she will be advised in writing that housing allowances will be forfeited as long as housing adequate for their grade and bedroom requirement is available.

3-14. Home purchase statement

A DD Form 1747 may be used as a statement that the member will not be required to occupy Government housing. The statement will assist members to obtain Federal Housing Administration, Department of Veterans Affairs, or other loans.

3-15. Mobile homes and mobile home spaces

- a. Mobile home spaces in Government-owned parks are primarily for use by members accompanied by families. Mobile homes may be owned, leased, or otherwise acquired by the member. Potential occupants need not have possession of a mobile home at time of placement on the waiting list. If a soldier sells a mobile home to another soldier, the garrison commander will determine if the mobile home must be moved from the space.
- b. Contractor-owned and -operated mobile homes are not Government housing for assignment purposes. However, the housing office will maintain waiting lists, and provide prospective tenants to the contractor. Occupancy of these units does not preclude application by soldier for Government housing.

3-16. Other family housing programs

- a. Title 10 USC 2835 or domestic build-to-lease housing and both domestic and foreign Government-leased units are Government-controlled FH for assignment purposes.
- b. Title 10 USC 2836 or rental guarantee housing is not considered Government-controlled housing for assignment purposes. A separate waiting list will be maintained and prospective tenants will be referred for occupancy. When 97 percent utilization by families cannot be maintained, unaccompanied or eligible DOD personnel will be referred.
- c. Privately owned Wherry housing is not Government-controlled housing for assignment purposes. However, the garrison commander may certify prospective tenants to the owner.
- d. Title 10 USC 2871 *et seq* (that is, privatized) housing is available at selected locations under the Army's RCI program (see chap 14, sec IV). The RCI housing is not considered Government-controlled housing for assignment purposes. The RCI partner, not the Army, makes the assignments.

Section III

Occupancy of Family Housing

3-17. Occupancy by nonfamily members

Persons other than family members, as defined in glossary, may be permitted to reside in FH. The following apply in such cases:

- a. Sponsor will request approval in writing through the housing office to the garrison commander to allow nonfamily members to reside in housing. Nonfamily members who are known registrants on a central registry for child